

BID OPENING: AUGUST 23, 2000.

BIDS SHALL BE PUBLICLY OPENED AT 2:00 P.M., PREVAILING DENVER TIME, ON **August 23, 2000**.

BEFORE AWARD, ANY QUESTIONS REGARDING THESE SPECIFICATIONS MAY BE DIRECTED TO JANETTE CISNEROS. AFTER AWARD, REFER ALL QUESTIONS TO THE CONTRACT ADMINISTRATOR WHOSE NAME WILL APPEAR IN THE UPPER PORTION OF THE PURCHASE ORDER. (303) 236-5292. NO COLLECT CALLS ACCEPTED.

SPECIFICATIONS

U.S. GOVERNMENT PRINTING OFFICE
Building 53, Room D-1010
Denver Federal Center
Denver, Colorado 80225-0347

CONTRACT TERMS AND QUALITY ASSURANCE THROUGH ATTRIBUTES: Any contract which results from this Invitation for Bid will be subject to the applicable articles of GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. 5-99)) and Quality Assurance Through Attributes Program (GPO Pub. 310.1, effective May 1979 (revised April 1996)). In case of conflict between these specifications and Contract Terms and/or Quality Assurance Through Attributes Program, these specifications will govern.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes -- Level IV.
- (b) Finishing Attributes -- Level IV.

Inspection Levels (from ANSI/ASQC Z 1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Camera Copy
P-9. Solid & Screen Tints Color Match	Pantone Matching System

PRODUCT: Envelopes. These specifications cover the production of envelopes requiring such operations as films, printing, envelope construction, packing and distribution.

TITLE: "Special Attn Mail Large Blue Envelope (DI-319)".

QUANTITY: 750,000 envelopes. Plus or minus 1%.

TRIM SIZE: 9 x 12".

GOVERNMENT TO FURNISH: The Government will furnish, f.o.b. Denver Regional Printing Procurement Office, the following:

1. Camera copy. Previously printed sample envelope.
2. Label for use with Blue Label samples.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried on copy or film, must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "GOVERNMENT TO FURNISH" necessary to produce the product(s) in accordance with these specifications.

FILMS: The contractor must furnish all film negatives required.

Films must be returned five days after delivery of the finished product.

PROOFS: None required.

RECOVERED MATERIALS PROGRAM: The Government Printing Office is promoting the use of recovered materials content in solicitations and contracts to the maximum extent possible. Bidders are urged to supply paper and paper products that contain recovered materials even in the absence of a specific solicitation provision or contract clause requiring such materials.

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 11" dated February 1999.

Blue Writing or Wove (basis weight 17 x 22", 20-24 lbs. per 500 sheets) equal to JCP Code V20.

ENVELOPE CONSTRUCTION: Open side, suitable seam, gummed flap.

PRINTING: Print one side only in blue ink.

INK COLORS: Pantone 286 Blue.

INK: If lithographic ink is used in the performance of this contract, the ink(s) shall contain not less than the following percentages of vegetable oil: (a) news ink, 40 percent; (b) sheet-fed and forms ink, 20 percent; and (c) heat-set ink, 10 percent. High quality color process printing on high speed heat-set presses is excepted when slow drying time increases production costs.

MARGINS: Per copy.

PACKING: Carton pack with separation slip or turned up flap every 100 envelopes. Shipping containers must have a minimum bursting strength of 275 pounds per square inch. Pallets required. NOTE: Shipping containers must be of sufficient strength/design to be stacked 2 pallets high. In addition, cartons must be suitable for future reshipping in accordance with USPS mailing regulations.

LABELING AND MARKING (Package and/or Container label): Reproduce shipping container label from furnished copy, fill in appropriate blanks and attach to shipping containers. Mark for: STOCK.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): All orders must be divided into equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

<u>Quantity Ordered</u>	<u>Number of Sublots</u>
35,001 and over	200

These randomly selected copies must be packed separately and identified by a special government-furnished blue label, affixed to each affected container. The container and its contents shall be recorded separately on all shipping documents and sent in accordance with the distribution list. A copy of the JACKET NO./ SPECIFICATION and a signed Government-furnished certificate of selection must be included.

DISTRIBUTION: Ship f.o.b. destination.

750,000 envelopes to: Bureau of Land Management; PMDS, Building 41, Entrance E-16; Denver Federal Center; Denver CO 80225-0047. Phone on dock: 236-0673.

Upon completion of order, under separate cover and by traceable means, return all furnished materials and films made to the above BLM address, Attn: R. Stahl.

RECEIPT FOR DELIVERY: Contractor must furnish their own receipts for delivery. These receipts must include the GPO jacket, number, requisition number, total quantity delivered, number of cartons, and quantity per carton: date delivery made: and signature of the Government agent accepting delivery. The original copy of this receipt must accompany the contractor's voucher for payment.

SCHEDULE: Furnished material will be available for pick up at the U.S. Government Printing Office, Building 53, Room D-1010, Denver Federal Center, Denver, Colorado 80225, on August 29, 2000.

Complete production and distribution must be made by close of business on October 30, 2000.

The date indicated above is the date products ordered for shipment/delivery *f.o.b. destination* must be delivered in-hand at destination.

BIDS: Bids must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for each additional 1000 envelopes. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges, and will not be a factor for determination of award.

SUBMISSION OF BIDS: The solicitation provision in GPO Contract Terms (Pub. 310.2) permitting facsimile bids means a bid that has been transmitted to and has been received by a commercial enterprise via facsimile and subsequently delivered to the "Government. Facsimile bids transmitted direct to GPO offices will not be considered.

SUBMISSION OF BIDS AND EVALUATION: By submission of a bid, bidders are certifying that the paper to be supplied contains at least the minimum percentage specified. This certification concerns a matter within the jurisdiction of an agency of the United States, and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001. The Government reserves the right to require proof of such certification prior to first delivery and thereafter as may be otherwise provided for under the provisions of the contract.

The U.S. Government Printing Office (GPO) is an office in the legislative branch of the United States Government. Accordingly, the Federal Acquisition Regulation (FAR) is inapplicable to this, and all GPO

procurements. However, the text of certain provisions of the Federal Acquisition Regulation as contained in the Code of Federal Regulations (CFR), are referenced in this solicitation. The bidder should note that only those provisions of the Federal Acquisition Regulation that are specifically incorporated by reference into this solicitation are applicable.

REGULATIONS GOVERNING PROCUREMENT

The U.S. Government Printing Office (GPO) is an office in the legislative branch of the United States Government. Accordingly, the Federal Acquisition Regulation is inapplicable to this, and all GPO procurements. However, the text of certain provisions of the Federal Acquisition Regulation as contained in the Code of Federal Regulations (CFR), are referenced in this solicitation. The offeror should note that only those provisions of the Federal Acquisition Regulation which are specifically incorporated by reference into this solicitation, are applicable.

PRICE OR FEE ADJUSTMENT FOR ILLEGAL OR IMPROPER ACTIVITY (JANUARY 1997)

(a) The Government, at its election, may reduce the price of a fixed-price type contract and the total cost and fee under a cost-type contract by the amount of profit or fee determined as set forth in paragraph (b) of this clause if the head of the contracting activity or designee determines that there was a violation of subsection 27 (a), (b), or (c) of the Office of Federal Procurement Policy Act, as amended (41 U.S.C. 423), as implemented in section 3.104 of the Federal Acquisition Regulation.

(b) The price or fee reduction referred to in paragraph (a) of this clause shall be--

(5) For firm-fixed-price contracts, by 10 percent of the initial contract price or a profit amount determined by the Contracting Officer from records or documents in existence prior to the date of the contract award.

(c) The Government may, at its election, reduce a prime contractor's price or fee in accordance with the procedures of paragraph (b) of this clause for violations of the Act by its subcontractors by an amount not to exceed the amount of profit or fee reflected in the subcontract at the time the subcontract was first definitively priced.

(d) In addition to the remedies in paragraphs (a) and (c) of this clause, the Government may terminate this contract for default. The rights and remedies of the Government specified herein are not exclusive, and are in addition to any other rights and remedies provided by law or under this contract.

CANCELLATION, RESCISSION, AND RECOVERY OF FUNDS FOR ILLEGAL OR IMPROPER ACTIVITY (JANUARY 1997)

(a) If the Government receives information that a contractor or a person has engaged in conduct constituting a violation of subsection (a), (b), (c), or (d) of Section 27 of the Office of Federal Procurement Policy Act (41 U.S.C. 423) (the Act), as amended by section 4304 of the 1996 National Defense Authorization Act for Fiscal Year 1996 (Pub. L. 104-106), the Government may--

(1) Cancel the solicitation, if the contract has not yet been awarded or issued; or

(2) Rescind the contract with respect to which--

(i) The Contractor or someone acting for the Contractor has been convicted for an offense where the conduct constitutes a violation of subsection 27 (a) or (b) of the Act for the purpose of either-

(A) Exchanging the information covered by such subsections for anything of value; or

(B) Obtaining or giving anyone a competitive advantage in the award of a Federal agency procurement contract; or

(ii) The head of the contracting activity has determined, based upon a preponderance of the evidence, that the Contractor or someone acting for the Contractor has engaged in conduct constituting an offense punishable under subsections 27(e)(1) of the Act.

(b) If the Government rescinds the contract under paragraph (a) of this clause, the Government is entitled to recover, in addition to any penalty prescribed by law, the amount expended under the contract.

(c) The rights and remedies of the Government specified herein are not exclusive, and are in addition to any other rights and remedies provided by law, regulation, or under this contract.

PAYMENT BY ELECTRONIC FUNDS TRANSFER (EFT): Public Law 104-134 of April 26, 1996, requires that Federal agencies convert from making payment by check to paying by electronic funds transfer (EFT). Accordingly, the U.S. Government Printing Office (GPO) intends to issue payment by EFT under any contract or purchase order resulting from this solicitation

To arrange for Electronic Funds Transfer payment, the contractor must complete a Standard Form 3881 (ACH Vendor/Miscellaneous Payment Enrollment Form) and submit it to: **U.S. Government Printing Office, Procurement Accounting Division, Stop FMC, Washington, DC 20401**. A copy of SF-3881 is available by calling 202-512-0800 (or toll free 1-800-245-5476), by fax request to 202-512-1410, or it may be downloaded from the GPO Internet site "<http://www.gpo.gov/procurement/gpo3881.pdf>" as an Adobe Acrobat PDF file. A new SF-3881 should be submitted for changes in company or financial institution information. Contractors already registered for EFT with the GPO need not reapply.

The need for GPO Form 1034, "**Public Voucher for Purchases**" has been eliminated. You may use your own company's invoice or while supplies last, at your option, you may continue to use GPO Form 1034. To expedite your payment, remember to include the following items on your invoice: **Jacket/Term Contract Number, Print order number, Discount terms, Quantity shipped, and Total Cost**. Continue to submit evidence of shipment and/or delivery with your voucher/invoice.

PAYMENT: Submit all vouchers/invoice to: **Comptroller, U.S. Government Printing Office, North Capitol and H Streets, NW., Washington, D.C. 20401**.